

# AGENDA

## HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING

~~MONDAY, SEPTEMBER 3, 2019 – 6:00 PM – CANCELLED~~

**MONDAY, OCTOBER 7, 2019 – 6:00 PM**

### CALL TO ORDER

### CONSIDERATION OF AGENDA

### CONSIDERATION OF MINUTES

- September 3, 2019 – Regular Meeting Minutes
- **September 20, 2019 – Emergency Meeting Minutes**

### PUBLIC HEARING (none)

### PRESENTATIONS

- Tax Collections Report - August **and September** 2019 ..... Linda Basnight
- 2019 Hyde County Community Health Assessment (CHA) ..... Anna Schafer
- Juvenile Jail Report ..... Sheriff Cahoon

### RECOGNITION OF EMPLOYEE/ VOLUNTEER/ FRIEND OF HYDE COUNTY

- NCACC Youth Voice Program – Bianca Torres ..... Lee Brimmage

### PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

### ITEMS OF CONSIDERATION

#### 1) Ordinances – Resolutions – Proclamations

- ~~Resolution of Governing Body of Applicant for Water Funding ..... Manager Noble~~
- **Resolution to Ratify Hurricane Dorian Proclamations ..... Manager Noble**
  - **State of Emergency for Hyde County**
  - **State of Emergency for Hyde County Mandatory Evacuation of Ocracoke Island**
  - **State of Emergency for Hyde County Mandatory Evacuation for Hyde County**
  - **Amendment No. 4 – Termination of The Mainland Hyde County Mandatory Evacuation**
  - **Amendment No. 5 – Termination of The Mandatory Evacuation for Ocracoke Residents**

**2) Appointments**

- Selection of Complete Count Committee Members for the 2020 Census ..... Manager Noble

**3) Hyde County Government Wireless Tower Agreement With**

RiverStreet Networks ..... Donnie Shumate

**4) Contract for Services – Hyde County Youth Athletics ..... Natalie Wayne**

**~~5) Audit Contract for Medicaid Testing ..... Corrinne Gibbs~~**

**6) CDBG – Infrastructure Plans and Policies ..... Manager Noble**

**7) Designation of Applicant’s Agent – HMGP 4393 ..... Manager Noble**

**8) Waiving Building Permit Fees ..... Jane Hodges**

**9) Refund of Building Permit Fees ..... Jane Hodges**

**10) Request for Six-Month Waiver Forgiveness on Revolving Loans for Ocracoke ..... Bill Rich**

**11) Letter of Contractor Recommendation/Bid Tabulation ..... Clint Berry**

**12) Designation of Applicant’s Agent – Tropical Storm Michael Applicants ..... Manager Noble**

**BUDGET MATTERS**

**Department of Social Services**

- WIC – Satellite Clinic ..... \$5,167.14

**MANAGEMENT REPORTS**

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

**PUBLIC COMMENTS**

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**CLOSED SESSION (discussion and possible action if required)**

**ADJOURN**

## **SUPPLEMENTAL INFORMATION**

### **Department Reports**

**The attached Hyde County Government Departmental Reports are provided here to keep the public informed of their daily activities.**

### **Informational Items**

- 1) Flyer – SCAM JAM**
- 2) Article – Lake Mattamuskeet Watershed Restoration Plan Approved**
- 3) Article – Hyde County Recognized for Watershed Restoration at Lake Mattamuskeet**
- 4) Pamlico County Resolutions:**
  - Opposing NC House Bill 867 Coastal Fisheries Conservation/ Economic Development**
  - Opposing NC House Bill 486 That Would Change the Definition of Commercial Fishing**
  - Opposing NC House Bill 1063 That Would Change the Definition of Commercial Fishing**
  - Opposing Proposed Amendment No. 2 of the Southern Flounder Fishery Management Plan**
  - Asking NC Governor Cooper to Examine the Current Membership of the NC Marine Fisheries Commission**
  - Seeking Legislative Support Opposing House Bill 483**
  - Opposing Any Change In the Definition of a Commercial Fishing Operation**
- 5) Letter – Hyde County Hotline**
- 6) Article – Beaufort/Hyde Community Foundation Awards More Than \$25,000 in Local Grants**
- 7) Release – North Carolina First Responder’s Day – September 11**
- 8) Press Release – Funding Awarded to Develop Engineered Plans for Active Water Management Within the Lake Mattamuskeet Watershed**
- 9) Newsletter – North Carolina Senior Center Alliance**



**EMERGENCY MEETING MINUTES**

**HYDE COUNTY BOARD OF COMMISSIONERS  
FRIDAY, SEPTEMBER 20, 2019**

Chairman Pugh called the Emergency Meeting of the Hyde County Board of Commissioners to order following opening prayer, at 7:00a.m., on Friday, September 20, 2019 in the Hyde County Government Center Multi-Use Room and the Ocracoke Community Center using electronic conferencing equipment.

The following members were present on the mainland: Chairman Earl Pugh, Jr.; Commissioners Shannon Swindell and Ben Simmons; Clerk to the Board Lois Stotesberry and IT Director Donnie Shumate.

Vice-Chairman Tom Pahl; County Manager Kris Cahoon Noble; Emergency Manager Justin Gibbs and Finance Officer Corrinne Gibbs attended from Ocracoke via speaker phone.

Attorney Franz Holscher attended from his office in Washington via speaker phone.

Commissioner James Topping was absent.

**CONSIDERATION OF AGENDA:**

Commissioner Simmons moved to approve the Friday, September 20, 2019 Emergency Meeting Agenda as presented by the Clerk. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

**PUBLIC COMMENT:**

Hearing no comment from the public, Chairman Pugh continued the meeting.

**ITEMS OF CONSIDERATION:**

**County of Hyde Pre-Event/Stand-By Contract for: Disaster Debris Removal Services (H07-2018) Amendment**

Corrinne Gibbs, Finance Officer, presented amended language in three categories of the County of Hyde Pre-Event/ Stand-By Contract for: Disaster Debris Removal Services (H07-18) as follows:

- 1) **SPECIFIC CONTRACT LANGUAGE UPDATE** by direction of the County
- 2) **SPECIFIC CONTRACT LANGUAGE ADDED**; Insertion of 2 CFR 200 Federal Contract provisions by direction of the County
- 3) An interpretation of the Debris Reduction scope of work so as not to require contract amendment for reduction of construction and demolition debris by reduction.

**SPECIFIC CONTRACT LANGUAGE UPDATE**

Replace X.C. on page 7 of the contract with: "The County may supply the Contractor with a list of potential local contractors. Local subcontractors are encouraged to be used if all applicable requirements are met."

The following additions of the contract language were obtained from a document provided by FEMA Office of Chief Counsel/Procurement Disaster Assistance Team named Contract Provisions Template.

**SPECIFIC CONTRACT LANGUAGE ADDED**

**EQUAL EMPLOYMENT OPPORTUNITY**

Commissioner Simmons moved to approve the County of Hyde Pre-Event/ Stand-By Contract for: Disaster Debris Removal Services (H07-18) as presented. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.



**NC DEQ Division of Water Infrastructure Application for Funding and Resolution By Governing Body of Applicant**

Commissioner Pahl moved to approve the Resolution By Governing Body of Applicant to develop a Water Utility Asset Inventory and Assessment Project and to request state grant assistance for the project as presented by County Manger Kris Cahoon Noble. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

*Clerk's Note: A copy of "NC DEQ Division of Water Infrastructure Application for Funding and Resolution By Governing Body of Applicant" is attached herewith as Exhibit A and incorporated herein by reference.*

**Audit Contract Amendment for Medicaid Testing**

Corrinne Gibbs, Finance Officer, reported for the year ended June 30, 2018, the State Auditor removed the Medicaid direct payments from the SEFSA. This created a significant amount of additional testing for local auditors involving other programs to meet the required dollar amount threshold. The State Auditor also asked the local auditors to increase the number of Medicaid cases to test, and to attest to those procedures in an agreed upon procedures report for the State Auditor. Thompson, Price, Scott, Adams & Co., P.A., Hyde County's auditing firm of record, has respectfully submitted a request for an increase in contract of \$5,500.00.

Commissioner Swindell moved to approve the amended audit contract and to authorize the Chair to execute. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

**CLOSED SESSION:** (none)

**ADJOURN:**

Commissioner Swindell moved to adjourn the meeting. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

The meeting adjourned at 7:30a.m.

Respectfully submitted:

Minutes approved on the 7<sup>th</sup> day of October, 2019.

Attest:

\_\_\_\_\_  
Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners

\_\_\_\_\_  
Earl Pugh, Jr.  
Chair, Hyde County Board of Commissioners

**Attachments**

**Exhibit A: "NC DEQ Division of Water Infrastructure Application for Funding and Resolution By Governing Body of Applicant"**

## TR-407 Daily Distribution Report

NCPTS V4

## Report Parameters:

Date Sent To Finance Begin:

8/1/2019

Date Sent To Finance End :

8/30/2019

Number of detailed years before grouping as prior:

All

\*Note : Discounts are considered as release of levy and are not part of Total(\$ ) column.

Tax District	Levy Type	RMV vs Non-RMV	Levy Less Penalties (\$)	Penalties (\$)	Interest (\$)	Other (\$)	Total (\$)
<b>2019</b>							
NA ADVANCE		Both RMV and Non-RMV	0.00	0.00	0.00	7,234.36	7,234.36
			0.00	0.00	0.00	7,234.36	7,234.36
<b>2018</b>							
FAIRFIELD DRAIN DIST	CLASS A FEE	Non-RMV	37.88	0.00	1.10	0.00	38.98
FAIRFIELD DRAIN DIST	CLASS B FEE	Non-RMV	96.83	0.00	3.39	0.00	100.22
FAIRFIELD DRAIN DIST	CLASS C FEE	Non-RMV	36.91	0.00	0.33	0.00	37.24
HYDE COUNTY TAX		Non-RMV	39,776.71	0.00	3,486.85	0.00	43,263.56
HYDE COUNTY WATERSHED FEE		Non-RMV	4.02	0.00	0.29	0.00	4.31
MOSQUITO TAX		Non-RMV	288.56	0.00	19.79	0.00	308.35
			40,240.91	0.00	3,511.75	0.00	43,752.66
<b>2017</b>							
HYDE COUNTY TAX		Non-RMV	8,188.90	0.00	1,388.56	0.00	9,577.46
MOSQUITO TAX		Non-RMV	73.19	0.00	11.55	0.00	84.74
			8,262.09	0.00	1,400.11	0.00	9,662.20
<b>2016</b>							
HYDE COUNTY TAX		Non-RMV	5,325.97	0.00	732.80	0.00	6,058.77
MOSQUITO TAX		Non-RMV	58.58	0.00	7.23	0.00	65.81
			5,384.55	0.00	740.03	0.00	6,124.58
<b>2015</b>							
HYDE COUNTY Advertisement Fee		Non-RMV	6.00	0.00	0.00	0.00	6.00
HYDE COUNTY TAX		Non-RMV	763.01	0.00	543.61	0.00	1,306.62
			769.01	0.00	543.61	0.00	1,312.62
<b>2014</b>							
HYDE COUNTY TAX		Non-RMV	486.49	0.00	208.93	0.00	695.42

2013	HYDE COUNTY TAX	Non-RMV	486.49	0.00	208.93	0.00	695.42
2012	HYDE COUNTY TAX	Non-RMV	472.74	0.00	245.72	0.00	718.46
			472.74	0.00	245.72	0.00	718.46
2011	HYDE COUNTY TAX	Non-RMV	117.15	0.00	7.91	0.00	125.06
			117.15	0.00	7.91	0.00	125.06
2010	HYDE COUNTY TAX	Non-RMV	4.27	0.00	220.73	0.00	225.00
			4.27	0.00	220.73	0.00	225.00
2009	HYDE COUNTY TAX	Non-RMV	0.00	0.00	73.93	0.00	73.93
			0.00	0.00	73.93	0.00	73.93
2008	HYDE COUNTY TAX	Non-RMV	2.00	0.00	0.00	0.00	2.00
			200.95	0.00	260.05	0.00	461.00
			202.95	0.00	260.05	0.00	463.00
	HYDE COUNTY TAX	Non-RMV	2.00	0.00	0.00	0.00	2.00
			56.57	0.00	204.50	0.00	261.07
Total			58.57	0.00	204.50	0.00	263.07
			55,998.73	0.00	7,417.27	7,234.36	70,650.36



\*Discounts (\$)

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## TR-407 Daily Distribution Report

NCPTS V4

## Report Parameters:

Date Sent To Finance Begin:

9/1/2019

Date Sent To Finance End :

9/30/2019

Number of detailed years before grouping as prior:

All

\*Note : Discounts are considered as release of levy and are not part of Total(\$\$) column.

Tax District	Levy Type	RMV vs Non-RMV	Levy Less Penalties (\$)	Penalties (\$)	Interest (\$)	Other (\$)	Total (\$)	*Discounts (\$)
2019								
HYDE COUNTY	TAX	Non-RMV	51,681.47	0.00	0.00	0.00	51,681.47	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	195.28	0.00	0.00	0.00	195.28	0.00
HYDE COUNTY	WEST QUARTER FEE	Non-RMV	122.13	0.00	0.00	0.00	122.13	0.00
MOSQUITO	TAX	Non-RMV	269.58	0.00	0.00	0.00	269.58	0.00
NA	ADVANCE	Both RMV and Non-RMV	0.00	0.00	0.00	-25,837.74	-25,837.74	0.00
NA	REFUND	Both RMV and Non-RMV	0.00	0.00	0.00	1,171.57	1,171.57	0.00
NA	REFUND ADJUSTMENT	Both RMV and Non-RMV	0.00	0.00	0.00	0.17	0.17	0.00
			52,268.46	0.00	0.00	-24,666.00	27,602.46	0.00

2018								
FAIRFIELD DRAIN DIST	CLASS A FEE	Non-RMV	8,630.69	0.00	302.13	0.00	8,932.82	0.00
FAIRFIELD DRAIN DIST	CLASS B FEE	Non-RMV	1,790.16	0.00	62.66	0.00	1,852.82	0.00
FAIRFIELD DRAIN DIST	CLASS C FEE	Non-RMV	322.39	0.00	11.28	0.00	333.67	0.00
FAIRFIELD DRAIN DIST	CLASS E FEE	Non-RMV	342.76	0.00	12.00	0.00	354.76	0.00
HYDE COUNTY	TAX	Non-RMV	11,906.33	0.00	922.35	0.00	12,828.68	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	91.43	0.00	6.73	0.00	98.16	0.00
MOSQUITO	TAX	Non-RMV	12.98	0.00	0.73	0.00	13.71	0.00
NA	REFUND ADJUSTMENT	Both RMV and Non-RMV	0.00	0.00	0.00	0.57	0.57	0.00
			23,096.74	0.00	1,317.88	0.57	24,415.19	0.00



Tax District	Levy Type	RMV vs Non-RMV	Levy Less Penalties (\$)	Penalties (\$)	Interest (\$)	Other (\$)	Total (\$)	*Discounts (\$)
<b>2017</b>								
HYDE COUNTY	TAX	Non-RMV	4,047.87	0.00	1,003.24	0.00	5,051.11	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	25.48	0.00	4.33	0.00	29.81	0.00
MOSQUITO	TAX	Non-RMV	0.00	0.00	0.52	0.00	0.52	0.00
			<b>4,073.35</b>	<b>0.00</b>	<b>1,008.09</b>	<b>0.00</b>	<b>5,081.44</b>	<b>0.00</b>
<b>2016</b>								
HYDE COUNTY	TAX	Non-RMV	4,044.86	0.00	857.77	0.00	4,902.63	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	99.51	0.00	25.95	0.00	125.46	0.00
HYDE COUNTY	WEST QUARTER FEE	Non-RMV	0.00	0.00	1.91	0.00	1.91	0.00
MOSQUITO	TAX	Non-RMV	17.00	0.00	0.13	0.00	17.13	0.00
			<b>4,161.37</b>	<b>0.00</b>	<b>885.76</b>	<b>0.00</b>	<b>5,047.13</b>	<b>0.00</b>
<b>2015</b>								
HYDE COUNTY	Advertisement Fee	Non-RMV	40.00	0.00	0.00	0.00	40.00	0.00
HYDE COUNTY	Attorney Fee	Non-RMV	116.15	0.00	0.00	0.00	116.15	0.00
HYDE COUNTY	TAX	Non-RMV	3,117.40	0.00	937.57	0.00	4,054.97	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	53.07	0.00	18.64	0.00	71.71	0.00
			<b>3,326.62</b>	<b>0.00</b>	<b>956.21</b>	<b>0.00</b>	<b>4,282.83</b>	<b>0.00</b>
<b>2014</b>								
HYDE COUNTY	TAX	Non-RMV	1,645.27	0.00	679.86	0.00	2,325.13	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	53.07	0.00	23.44	0.00	76.51	0.00
			<b>1,698.34</b>	<b>0.00</b>	<b>703.30</b>	<b>0.00</b>	<b>2,401.64</b>	<b>0.00</b>
<b>2013</b>								
HYDE COUNTY	TAX	Non-RMV	1,490.04	0.00	789.41	0.00	2,279.45	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	31.84	0.00	16.95	0.00	48.79	0.00
			<b>1,521.88</b>	<b>0.00</b>	<b>806.36</b>	<b>0.00</b>	<b>2,328.24</b>	<b>0.00</b>

Tax District	Levy Type	RMV vs Non-RMV	Levy Less Penalties (\$)	Penalties (\$)	Interest (\$)	Other (\$)	Total (\$)	*Discounts (\$)
<b>2012</b>								
HYDE COUNTY	TAX	Non-RMV	1,156.10	0.00	674.76	0.00	1,830.86	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	31.84	0.00	19.83	0.00	51.67	0.00
			<b>1,187.94</b>	<b>0.00</b>	<b>694.59</b>	<b>0.00</b>	<b>1,882.53</b>	<b>0.00</b>
<b>2011</b>								
HYDE COUNTY	TAX	Non-RMV	636.13	0.00	384.10	0.00	1,020.23	0.00
HYDE COUNTY	WATERSHED FEE	Non-RMV	31.84	0.00	22.71	0.00	54.55	0.00
			<b>667.97</b>	<b>0.00</b>	<b>406.81</b>	<b>0.00</b>	<b>1,074.78</b>	<b>0.00</b>
<b>2010</b>								
HYDE COUNTY	Advertisement Fee	Non-RMV	2.00	0.00	0.00	0.00	2.00	0.00
HYDE COUNTY	TAX	Non-RMV	141.96	0.00	37.10	0.00	179.06	0.00
			<b>143.96</b>	<b>0.00</b>	<b>37.10</b>	<b>0.00</b>	<b>181.06</b>	<b>0.00</b>
<b>2009</b>								
HYDE COUNTY	TAX	Non-RMV	0.00	0.00	20.72	0.00	20.72	0.00
			<b>0.00</b>	<b>0.00</b>	<b>20.72</b>	<b>0.00</b>	<b>20.72</b>	<b>0.00</b>
<b>2008</b>								
HYDE COUNTY	Advertisement Fee	Non-RMV	2.00	0.00	0.00	0.00	2.00	0.00
HYDE COUNTY	TAX	Non-RMV	87.09	0.00	370.19	0.00	457.28	0.00
			<b>89.09</b>	<b>0.00</b>	<b>370.19</b>	<b>0.00</b>	<b>459.28</b>	<b>0.00</b>
<b>Total</b>			<b>92,235.72</b>	<b>0.00</b>	<b>7,207.01</b>	<b>-24,665.43</b>	<b>74,777.30</b>	<b>0.00</b>

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**           **October 7, 2019**  
**Presenter:**           **County Manager Kris Cahoon Noble**  
**Attachment:**           **Yes**

**ITEM TITLE:**           **Ratify Hurricane Dorian Proclamations**

**SUMMARY:**           **Resolution to ratify proclamations enacted by Chairman Pugh on behalf of the Hyde County Board of Commissioners during a declared "State of Emergency – Hurricane Dorian".**

- **Proclamation – State of Emergency for Hyde County Hurricane Dorian**
- **Amended Proclamation – State of Emergency for Hyde County – Mandatory Evacuation of Ocracoke Island**
- **Amended Proclamation - State of Emergency for Hyde County – Mandatory Evacuation of Hyde County**
- **Amended Proclamation - State of Emergency for Hyde County – Termination of The Mainland Hyde County Evacuation**
- **Amended Proclamation - State of Emergency for Hyde County – Termination of The Mandatory Evacuation for Ocracoke Residents**

**RECOMMEND:**    **Adopt.**

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MOTION MADE BY: ☐ PUGH  
                          ☐ PAHL  
                          ☐ SIMMONS  
                          ☐ SWINDELL  
                          ☐ TOPPING

MOTION SECONDED BY: ☐ PUGH  
                                  ☐ PAHL  
                                  ☐ SIMMONS  
                                  ☐ SWINDELL  
                                  ☐ TOPPING

VOTE: ☐ PUGH  
         ☐ PAHL  
         ☐ SIMMONS  
         ☐ SWINDELL  
         ☐ TOPPING





**BOARD OF COMMISSIONERS  
THE COUNTY OF HYDE  
NORTH CAROLINA**

**RESOLUTION  
TO RATIFY BOARD ACTION RELATED TO HURRICANE DORIAN**

**WHEREAS**, the Board of County Commissioners of Hyde County, North Carolina desires to ratify the actions taken by the Chairman on behalf of the Board since the last regular meeting of the Board on August 5, 2019, and;

**WHEREAS**, immediate action was required during a declared State of Emergency related to Hurricane Dorian; and,

**WHEREAS**, during Hurricane Florence the Chairman of the Board of Commissioners acted for the Board by adoption of the following proclamations:

- **Proclamation – State of Emergency for Hyde County Hurricane Dorian**
- **Amended Proclamation – State of Emergency for Hyde County – Mandatory Evacuation of Ocracoke Island**
- **Amended Proclamation - State of Emergency for Hyde County – Mandatory Evacuation of Hyde County**
- **Amended Proclamation - State of Emergency for Hyde County – Termination of The Mainland Hyde County Evacuation**
- **Amended Proclamation - State of Emergency for Hyde County – Termination of The Mandatory Evacuation for Ocracoke Residents**

**WHEREAS**,

**NOW, THEREFORE, BE IT RESOLVED** that the actions taken by Chairman Earl Pugh, Jr. on September 1 – 8, 2019, detailed above, are hereby ratified.

Duly adopted the 7<sup>th</sup> day of October, 2019.

**Attested by:**

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Lois Stotesberry, Clerk  
Hyde County Board of Commissioners

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Earl Pugh, Jr., Chair  
Hyde County Board of Commissioners



**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**PROCLAMATION  
STATE OF EMERGENCY FOR HYDE COUNTY  
SEPTEMBER 1, 2019**

**HURRICANE DORIAN**

**WHEREAS**, Pursuant to Hyde County Ordinances, Chapter 166A of the North Carolina General Statutes and Article 36A of Chapter 14 of the North Carolina General Statutes, I have determined that a State of Emergency exists in Hyde County; and

**WHEREAS**, I formally proclaim and establish the existence of a State of Emergency in the County of Hyde effective at 5:00 AM on Monday, September 2, 2019; and

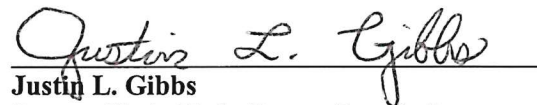
**WHEREAS**, I hereby direct all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as may be necessary or convenient; and

**WHEREAS**, I specifically authorize and direct all applicable department heads and their employees to take such steps and to make such applications as may be necessary, useful, or convenient to mitigate the effects of damage to life or property located within Hyde County and arising from Hurricane Dorian or its associated weather conditions; and

**NOW THEREFORE**, This proclamation is signed on this date, September 1, 2019, and becomes effective at 5:00 AM on September 2, 2019.

**ATTEST:**

  
Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

  
Justin L. Gibbs  
Deputy Clerk, Hyde County Board of  
Commissioners





**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**AMENDED PROCLAMATION  
STATE OF EMERGENCY FOR HYDE COUNTY  
MANDATORY EVACUATION OF OCRACOKE ISLAND  
SEPTEMBER 2, 2019**

**HURRICANE DORIAN**

**WHEREAS**, Pursuant to Hyde County Ordinances, Chapter 166A of the North Carolina General Statutes and Article 36A of Chapter 14 of the North Carolina General Statutes, I have determined that a State of Emergency exists in Hyde County; and

**WHEREAS**, I formally proclaimed and established the existence of a State of Emergency in the County of Hyde effective on Monday, September 2, 2019 at 5:00 a.m.; and,

**WHEREAS**, I hereby order the mandatory evacuation of individuals visiting Ocracoke Island effective on Tuesday, September 3, 2019 at 5:00 a.m.; and,

**WHEREAS**, I further order the mandatory evacuation of Ocracoke residents and non-resident property owners effective on Wednesday, September 4, 2019 at 5:00 a.m.; and,


**WHEREAS**, I hereby direct all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as may be necessary or convenient; and

**WHEREAS**, I specifically authorize and direct all applicable department heads and their employees to take such steps and to make such applications as may be necessary, useful, or convenient to mitigate the effects of damage to life or property located within Hyde County and arising from Hurricane Dorian or its associated weather conditions; and

**NOW THEREFORE**, This proclamation is signed on this date, September 2, 2019, and becomes effective at 5:00 a.m. on Tuesday, September 3, 2019.

**ATTEST:**

  
\_\_\_\_\_  
Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

  
\_\_\_\_\_  
Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners







**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**AMENDED PROCLAMATION  
STATE OF EMERGENCY FOR HYDE COUNTY  
MANDATORY EVACUATION FOR HYDE COUNTY  
SEPTEMBER 3, 2019**

**HURRICANE DORIAN**

**WHEREAS**, Pursuant to Hyde County Ordinances, Chapter 166A of the North Carolina General Statutes and Article 36A of Chapter 14 of the North Carolina General Statutes, I have determined that a State of Emergency continues in Hyde County; and

**WHEREAS**, I formally proclaimed and established the existence of a State of Emergency Hyde County effective on Monday, September 2, 2019 at 5:00 a.m.; and,

**WHEREAS**, I previously ordered the mandatory evacuation of Ocracoke visitors effective on Tuesday, September 3, 2019, at 5:00 a.m. and Ocracoke residents effective on Wednesday, September 4, 2019, at 5:00 a.m.; and,

**WHEREAS**, I hereby order the expansion of the mandatory evacuation to include Mainland Hyde County effective on Wednesday, September 4, 2019, at 5:00 a.m.; and,

**WHEREAS**, I exercise my authority to ban the sale of alcohol on Ocracoke Island at 4:00 p.m. beginning on Wednesday, September 4, 2019 and within Mainland Hyde County beginning on Thursday, September 5, 2019, at 4:00 p.m.; and,

**WHEREAS**, I order the enforcement of a curfew on Ocracoke Island from 10:00 p.m. to 6:00 a.m. beginning on Thursday, September 5, 2019, and remaining in effect until deemed unnecessary; and,

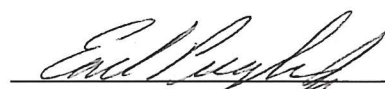
**WHEREAS**, I hereby direct all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as may be necessary or convenient; and

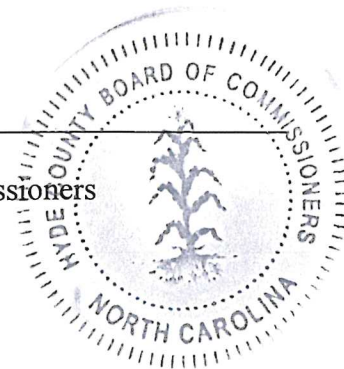
**WHEREAS**, I specifically authorize and direct all applicable department heads and their employees to take such steps and to make such applications as may be necessary, useful, or convenient to mitigate the effects of damage to life or property located within Hyde County and arising from Hurricane Dorian or its associated weather conditions; and

**NOW THEREFORE**, This proclamation is signed on this date, September 3, 2019, and becomes effective at 5:00 a.m. on Wednesday, September 4, 2019.

**ATTEST:**

  
Lois Stotesberry, CMC, NCECC  
Clerk, Hyde County Board of Commissioners

  
Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners





**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**HYDE COUNTY STATE OF EMERGENCY PROCLAMATION  
AMENDMENT NO. FOUR**

**TERMINATION OF THE MAINLAND HYDE COUNTY MANDATORY EVACUATION  
SEPTEMBER 8, 2019**

**HURRICANE DORIAN**

**WHEREAS**, Pursuant to Hyde County Ordinances, Chapter 166A of the North Carolina General Statutes and Article 36A of Chapter 14 of the North Carolina General Statutes, I have determined that a State of Emergency continues in Hyde County; and,

**WHEREAS**, I formally proclaimed and established the existence of a State of Emergency in Hyde County effective on Monday, September 2, 2019 at 5:00 a.m.; and,

**WHEREAS**, I previously ordered the mandatory evacuation of Ocracoke visitors effective on Tuesday, September 3, 2019, at 5:00 a.m. and Ocracoke residents effective on Wednesday, September 4, 2019, at 5:00 a.m.; and,

**WHEREAS**, I further ordered the expansion of the mandatory evacuation to include Mainland Hyde County effective on Wednesday, September 4, 2019, at 5:00 a.m.; and,

**WHEREAS**, I exercised my authority to ban the sale of alcohol on Ocracoke Island at 4:00 p.m. beginning on Wednesday, September 4, 2019 and within Mainland Hyde County beginning on Thursday, September 5, 2019, at 4:00 p.m.; and,

**WHEREAS**, I have determined the mandatory evacuation order and ban on the sale of alcohol for Mainland Hyde County are no longer necessary; and,

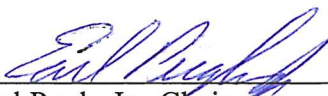
**WHEREAS**, I order the continued enforcement of the Ocracoke Island mandatory evacuation order and the additional provisions which include a ban on the sale of alcohol and a curfew from 10:00 p.m. to 6 a.m.; and,


**WHEREAS**, I hereby direct all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as may be necessary or convenient; and

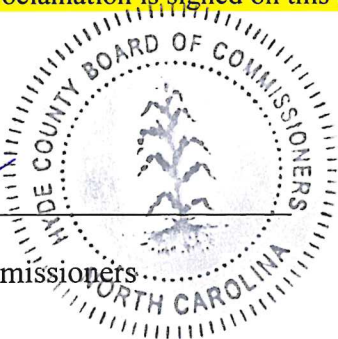
**WHEREAS**, I specifically authorize and direct all applicable department heads and their employees to take such steps and to make such applications as may be necessary, useful, or convenient to mitigate the effects of damage to life or property located within Hyde County and arising from Hurricane Dorian or its associated weather conditions; and

**NOW THEREFORE**, This proclamation is signed on this date, Sunday, September 8, 2019, and becomes effective at 12:00 p.m.,

**ATTEST:**

  
Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

  
Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners







**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**HYDE COUNTY STATE OF EMERGENCY PROCLAMATION**

**AMENDMENT NO. FIVE**

**TERMINATION OF THE MADATORY EVACUATION FOR OCRACOCKE RESIDENTS  
SEPTEMBER 8, 2019**

**HURRICANE DORIAN**

**WHEREAS**, Pursuant to Hyde County Ordinances, Chapter 166A of the North Carolina General Statutes and Article 36A of Chapter 14 of the North Carolina General Statutes, I have determined that a State of Emergency continues in Hyde County; and,

**WHEREAS**, I formally proclaimed and established the existence of a State of Emergency in Hyde County effective on Monday, September 2, 2019 at 5:00 a.m.; and,

**WHEREAS**, I previously ordered the mandatory evacuation of Ocracoke visitors effective on Tuesday, September 3, 2019, at 5:00 a.m. and Ocracoke residents effective on Wednesday, September 4, 2019, at 5:00 a.m.; and,

**WHEREAS**, I further ordered the expansion of the mandatory evacuation to include Mainland Hyde County effective on Wednesday, September 4, 2019, at 5:00 a.m.; and,

**WHEREAS**, I exercised my authority to ban the sale of alcohol on Ocracoke Island at 4:00 p.m. beginning on Wednesday, September 4, 2019 and within Mainland Hyde County beginning on Thursday, September 5, 2019, at 4:00 p.m.; and,

**WHEREAS**, I determined the mandatory evacuation order and ban on the sale of alcohol for Mainland Hyde County were no longer necessary; and,

**WHEREAS**, the flood damage to homes on Ocracoke Island creates the need to terminate the mandatory evacuation order issued for the Ocracoke residents so they can begin recovering from Hurricane Dorian; and

**WHEREAS**, I hereby and immediately terminate the mandatory evacuation order issued for Ocracoke Island residents effective immediately; and

**WHEREAS**, the infrastructure is not at full capacity and does not support unrestricted entry or re-entry to Ocracoke; and

**WHEREAS**, I order the implementation of a priority system to limit access to the emergency area, Ocracoke Island, and the priorities are as follows: 1) Critical personnel and resources deemed necessary by the County of Hyde and (2) Ocracoke Island residents; and

**WHEREAS**, individuals re-entering Ocracoke must hold a valid Hyde County emergency personnel or resident re-entry pass and/or a North Carolina Department of Transportation (NCDOT) Ferry Division resident priority pass; and

**WHEREAS**, I order the continued enforcement of the Ocracoke Island additional provisions previously issued, which include a ban on the sale of alcohol and a curfew from 10:00 p.m. to 6 a.m.; and,

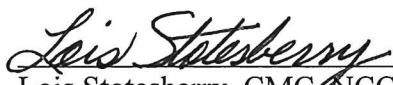
**WHEREAS**, I hereby direct all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as may be necessary or convenient; and

**WHEREAS**, I specifically authorize and direct all applicable department heads and their employees to take such steps and to make such applications as may be necessary, useful, or convenient to mitigate the effects of damage to life or property located within Hyde County and arising from Hurricane Dorian or its associated weather conditions; and

**NOW THEREFORE**, This proclamation is signed on this date, Sunday, September 8, 2019, and becomes effective immediately,

**ATTEST:**

  
\_\_\_\_\_  
Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

  
\_\_\_\_\_  
Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of  
Commissioners





**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**       **October 7, 2019**  
**Presenter:**         **Natalie Wayne**  
**Attachment:**       **Yes**

**ITEM TITLE:**       **HYDE COUNTY YOUTH ATHLETICS SERVICE CONTRACT**

**SUMMARY:**         Hyde County previously had a contract for youth athletics services with Bryant Morrison, who was the Athletic Director at Mattamuskeet Early College High School. Mr. Morrison has moved away from the area. Cooperative Extension Director Natalie Wayne recommends that the new Mattamuskeet Early College High School Athletic Director, Codey Horton take over this program. A proposed contract is attached. Approval is requested pending the review and approval from our county attorney.

**RECOMMEND:**       **APPROVE RECOMMENDATION AND CONTRACT PENDING  
APPROVAL BY COUNTY ATTORNEY**

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MOTION MADE BY:   \_\_\_ PUGH  
                          \_\_\_ PAHL  
                          \_\_\_ SIMMONS  
                          \_\_\_ SWINDELL  
                          \_\_\_ TOPPING

MOTION SECONDED BY: \_\_\_ PUGH  
                              \_\_\_ PAHL  
                              \_\_\_ SIMMONS  
                              \_\_\_ SWINDELL  
                              \_\_\_ TOPPING

VOTE:     \_\_\_ PUGH  
           \_\_\_ PAHL  
           \_\_\_ SIMMONS  
           \_\_\_ SWINDELL  
           \_\_\_ TOPPING

**THIS SERVICE CONTRACT** is made and entered into as of the 7<sup>th</sup> October 2019 by and between COUNTY OF HYDE, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (hereinafter referred to as "the COUNTY"), party of the first part, and Codey Horton (hereinafter referred to as "CONTRACTOR"), party of the second part. The parties mutually agree to the terms of contract as set forth below.

## **1. SERVICES**

The services to be furnished under this Contract (hereinafter referred to collectively as "SERVICES") are as follows.

- A. CONTRACTOR agrees to perform, in a manner satisfactory to be and on behalf of the COUNTY, the following activities.
  - 1) Coordinate youth sports to include soccer, volleyball and basketball as an independent Contractor. Contractor shall not be considered a COUNTY employee.
  - 2) Submit monthly reports summarizing activities to the Hyde County Cooperative Extension Office;
  - 3) Work with the Hyde County Cooperative Extension Office to manage funds received through registrations, concessions and other methods.
  - 4) Authorize the COUNTY to obtain a Background Investigation and Sex Offender Registry Search;
  - 5) Sign and abide by the standards outlined in the COUNTY's Volunteer Sports Policy and Waiver;
  - 6) Be professionally courteous, act as an extension of the COUNTY, and represent the county in a positive manner.
  - 7) Serve as member(s) of the Joint Use Interagency Team, as referenced in Section 5.b.i. of the AGREEMENT BETWEEN THE HYDE COUNTY SCHOOL DISTRICT ("DISTRICT") AND COUNTY OF HYDE ("COUNTY") FOR USE OF SCHOOL GROUNDS AND FACILITIES.
- B. The COUNTY agrees to the following.
  - 1) Establish a recreation budget line within the COUNTY budget for FY2019-20;
  - 2) Provide insurance coverage for the Hyde County Youth Athletics soccer, volleyball and basketball programs on COUNTY Active Use Areas; youth soccer, volleyball and basketball participants consisting of scheduled, sanctioned, approved, organized and supervised practices, try-outs, clinics, and games; and sexual abuse or sexual molestation liability for volunteers.
  - 3) Provide a Hyde County Youth Athletics Recreation Program Volunteer Policy and Waiver.
  - 4) Provide technical assistance and support, as needed.

## **2. TERM OF CONTRACT**

The term of this CONTRACT shall begin on October 7, 2019 and will continue until February 29, 2020. This CONTRACT is subject to the availability of funds to purchase the specified SERVICES and may be terminated at any time if such funds become unavailable. Either party may terminate this Contract by giving 90 days written notice to the other party. If the Contract is terminated by CONTRACTOR, all sports equipment purchased with COUNTY funds shall be returned to the COUNTY within 7 days of termination.

### **3. PAYMENT TO CONTRACTOR**

The COUNTY shall pay CONTRACTOR for SERVICES rendered in the amount of \$1000 per month from September 1, 2019 to February 29, 2020, for a total of \$6,000.

The COUNTY agrees to pay at the rates specified for SERVICES satisfactorily performed in accordance with this Contract. Unless otherwise specified, the CONTRACTOR shall submit an itemized invoice to the COUNTY by the end of the month during which SERVICES are performed. Payment will be processed promptly upon receipt and approval by the COUNTY of the invoice.

All equipment, and maintenance and repair of equipment, necessary for CONTRACTOR'S performance of this Contract shall be the CONTRACTOR'S responsibility.

### **4. INDEPENDENT CONTRACTOR**

Both the COUNTY and the CONTRACTOR agree that the CONTRACTOR shall act as an independent contractor and shall not represent itself as an agent or employee of the COUNTY for any purpose in the performance of the CONTRACTOR'S duties under this Contract. Accordingly, the CONTRACTOR shall be responsible for payment of all Federal, State and local taxes arising out of the CONTRACTOR'S activities in accordance with this Contract, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.

In performing the SERVICES, the CONTRACTOR is acting as an independent contractor and shall perform SERVICES in accordance with currently approved methods and practice in the CONTRACTOR'S professional capacity and in accordance with the standards of applicable professional organizations and licensing agencies.

### **5. INSURANCE AND INDEMNITY**

The CONTRACTOR shall indemnify and save harmless the COUNTY, its agents and employees from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the COUNTY or which the COUNTY must pay and incur by reason of, or in any manner resulting from, injury, loss or damage to persons or property resulting from negligent performance, or failure to perform any, of its obligations under the terms of this CONTRACT.

The CONTRACTOR shall be fully responsible to the COUNTY for the acts and omissions of its sub-contractors and of persons either directly or indirectly employed by CONTRACTOR.

### **6. HEALTH AND SAFETY**

The CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to, all employees from the work and other persons who may be affected thereby.

### **7. NON-DISCRIMINATION IN EMPLOYMENT**



The CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, or national origin. The CONTRACTOR shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, sex, race, creed, or national origin. In the event the CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by the COUNTY, and the CONTRACTOR may be declared ineligible for further COUNTY contracts.

## **8. GOVERNING LAW**

This contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this contract shall be brought in the General Court of Justice of the State of North Carolina in Hyde County.

## **9. OTHER PROVISIONS**

This Contract is subject to such additional provisions as are set forth in any addendum executed separately by each party and attached hereto.

## **10. CONTRACT DOCUMENTS/AMENDMENTS**

This document together with any attached exhibits constitutes the entire Contract between the said two parties and may only be modified by a written mutual agreement signed by both parties and attached hereto.



IN WITNESS WHEREOF, I have hearunto subscribed my name and affixed my official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Witnessed or Attested By:

\_\_\_\_\_

(SEAL)

COUNTY OF HYDE

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Witnessed or Attested By:

\_\_\_\_\_

CONTRACTOR

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Finance Officer, COUNTY of Hyde

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**       **October 7, 2019**  
**Presenter:**         **Jane Hodges**  
**Attachment:**       **No**

**ITEM TITLE:**       **Waving Building Permit Fees**

**SUMMARY:**         **I have been waiving fees for any and all people who have had Hurricane Damage. I just need for the Board to approve it.**

**RECOMMEND:**      **PLEASE APPROVE**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**        **October 7, 2019**  
**Presenter:**         **Jane Hodges**  
**Attachment:**        **No**

**ITEM TITLE:**        **Refund of Building Permit Fees**

**SUMMARY:**         **A General Contractor from Ocracoke had applied for two building permits and paid for them on 09/11/2019. The monies were deposited the same day. The contractor would like a refund.**

**RECOMMEND:**       **PLEASE APPROVE**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**           **October 7, 2019**  
**Presenter:**           **Bill Rich**  
**Attachment:**           **No**

**ITEM TITLE:**           **REQUEST FOR SIX-MONTH WAIVER FORGIVENESS ON  
REVOLVING LOANS FOR OCRACOCKE**

**SUMMARY:**           Because of the effects from Hurricane Dorian on the residents of Ocracoke Island, Mr. Rich would like to request a six-month waiver for forgiveness on loan payments for business owners on Ocracoke who have a revolving loan with the County. The forgiveness portion will be added on to the original term of their loan at no additional cost. The following Ocracoke residents have active revolving loans:

Graceful Bakery – Lauren Strohl  
Ocracoke Bar & Grille – Sean and Laurie Death  
Ocracoke Brewing – Garick and Jacqueline Kalna  
Devil Shoal Oyster & Clam Co. – Arlene Burley & Heather O’Neal (2 loans)  
Sorella’s Italian Cuisine – Victor McNally  
MRB Publishing/Coyote Music Den – Marcy Brenner & Lou Castro  
Wococcon Oyster Company – Dylan Bennink, Stephen Wilson & Albert O’Neal (2 loans)  
Cedar Bistro – Joseph Ramunni  
Sweet Tooth Deli – Darlene Styron  
Helio’s Hideaway – Lynne Murphree

**RECOMMEND:**       **APPROVE RECOMMENDATION**

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**MOTION MADE BY:**   \_\_\_ PUGH  
                              \_\_\_ PAHL  
                              \_\_\_ SIMMONS  
                              \_\_\_ SWINDELL  
                              \_\_\_ TOPPING

**MOTION SECONDED BY:** \_\_\_ PUGH  
                                  \_\_\_ PAHL  
                                  \_\_\_ SIMMONS  
                                  \_\_\_ SWINDELL  
                                  \_\_\_ TOPPING

**VOTE:**               \_\_\_ PUGH  
                          \_\_\_ PAHL  
                          \_\_\_ SIMMONS  
                          \_\_\_ SWINDELL  
                          \_\_\_ TOPPING



**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**           **October 7, 2019**  
**Presenter:**           **Clint Berry**  
**Attachment:**          **Yes**

**ITEM TITLE:**           **LETTER OF CONRACTOR RECOMMENDATION/BID TABULATION**

**SUMMARY:**           Attached is Green Engineering's recommendation of award for the water main relocation on Sladesville-Credle Road. Green Engineering received construction bids September 30 and only one bid package was received from Ralph Hodge Construction Company. The NCDOT would like to have this work installed as soon as possible as they intend to let the bridge project at the end of this month.

Green Engineering is recommending Ralph Hodge Construction Company for the completion of the water main relocation at a bid price of \$70,725.00

**RECOMMEND:**       **APPROVE RECOMMENDATION**

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**MOTION MADE BY:**   \_\_\_ PUGH  
                             \_\_\_ PAHL  
                             \_\_\_ SIMMONS  
                             \_\_\_ SWINDELL  
                             \_\_\_ TOPPING

**MOTION SECONDED BY:**   \_\_\_ PUGH  
                                     \_\_\_ PAHL  
                                     \_\_\_ SIMMONS  
                                     \_\_\_ SWINDELL  
                                     \_\_\_ TOPPING

**VOTE:**   \_\_\_ PUGH  
             \_\_\_ PAHL  
             \_\_\_ SIMMONS  
             \_\_\_ SWINDELL  
             \_\_\_ TOPPING



Green Engineering, PLLC  
Water, Wastewater, Surveying  
Planning, Project Management

303 Goldsboro Street East • PO Box 609 • Wilson, NC 27894  
TEL 252.237.5365 • FAX 252.243.7489  
WWW.GREENENGINEERING.COM

September 30, 2019

Hyde County Water Department  
1059 Main Street  
Swan Quarter, North Carolina 27885

Attention: Mr. Clint Berry

SUBJECT: Letter of Contractor Recommendation  
Sladesville-Credle Road  
Ralph Hodge Construction Company  
Hyde County, North Carolina

Dear Mr. Berry:

Construction bids were received on Monday, September 30, 2019 at 2:00 PM at our office and there was only one bid package submitted and that was from Ralph Hodge Construction Company. I notified Mr. Chris Sutton, Division 1 Utility Coordinator, of this and we were instructed to proceed. The Bid received by Ralph Hodge Construction Company is in the amount of \$70,725.00. The Utility Relocation Agreement, dated February 2018, we have on file states the total estimated work for this project to be \$137,728.00 broken down as follows:

- Construction: \$116,620.00
- Administration / Observation \$ 9,446.00
- Contingency \$ 11,662.00

Based on the above information we are recommending award of this work to Hodge Construction Company in the amount of \$70,725.00. Per previous conversations and as noted in the Addendum No. 1 NCDOT would like to proceed at the earliest possible convenience with this project. Please let me know if you need any additional information at this time.

Respectfully,

A handwritten signature in black ink that reads 'Leo Green'.

E. Leo Green, P.E., P.L.S.

## BID TABULATION

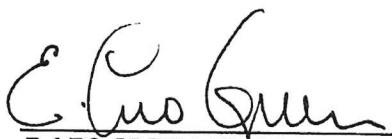
**PROJECT OWNER:** HYDE COUNTY  
**PROJECT DESCRIPTION:** SLADESVILLE-CREDLE ROAD - WATER LINE RELOCATION  
 NCDOT HWY WBS. NO. 17BP.1.R.83 - HYDE COUNTY BRIDGE #35  
**BID OPENING DATE:** SEPTEMBER 30, 2019 @ 2:00 P.M.  
**ENGINEER:** GREEN ENGINEERING, P.L.L.C

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Ralph Hodge Const.</u>	
			<u>Unit Price</u>	<u>Total Cost</u>
1.	1.0	LS Mobilization / Demobilization to Site	15,000.00	15,000.00
2.	160.0	LF 6" Dia. PVC SDR-21 Water Main	40.00	6,400.00
3.	360.0	LF 8" HDPE DR9 Directional Bore Including End Restraints	95.00	34,200.00
4.	2.0	EA 6" Dia. Gate Valve w/Box & Concrete Collar	1,500.00	3,000.00
5.	500.0	LBS MJDI Compact Fittings	5.00	2,500.00
6.	25.0	CY Select Backfill (In & Out)	25.00	625.00
7.	4.0	EA Rock Check Dam	250.00	1,000.00
8.	200.0	LF Silt Fence	5.00	1,000.00
9.	1.0	LS Seeding and Mulching	5,000.00	5,000.00
10.	1.0	LS 3/4" Water Service Including Saddle, Corporation Stop, Service Tubing and Casing, Bore, Angle Ball Meter Valve and all other items for the complete installation up to the existing meter	2,000.00	<u>2,000.00</u>

**TOTAL CONSTRUCTION**

**\$70,725.00**

I, E. LEO GREEN, III, P.E., HEREBY CERTIFY THAT THIS BID TABULATION IS A TRUE AND CORRECT REPRESENTATION OF THE BIDS RECEIVED FOR THIS PROJECT ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

  
 E. LEO GREEN, III, P.E.



9-30-2019

NC Firm License No. P-0115

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:**           **October 7, 2019**  
**Presenter:**           **County Manager Kris Cahoon Noble**  
**Attachment:**       **Yes**

**ITEM TITLE:**       **DESIGNATION OF APPLICANT'S AGENT-TROPICAL STORM  
MICHAEL APPLICANTS**

**SUMMARY:**       The County of Hyde is currently applying for the HMGP Tropical Storm Michael grant program. Approval is requested to designate a primary and secondary agent who will be authorized on behalf of Hyde County to execute and file applications for federal and/or state assistance through FEMA. The above named agents will be authorized to represent and act for Hyde County in all dealings with the State of North Carolina and FEMA for all matters pertaining to such disaster assistance required by the grant agreements.

**RECOMMEND:**   **APPROVE**

---

MOTION MADE BY: ☐ PUGH  
                          ☐ PAHL  
                          ☐ SIMMONS  
                          ☐ SWINDELL  
                          ☐ TOPPING

MOTION SECONDED BY: ☐ PUGH  
                                  ☐ PAHL  
                                  ☐ SIMMONS  
                                  ☐ SWINDELL  
                                  ☐ TOPPING

VOTE: ☐ PUGH  
         ☐ PAHL  
         ☐ SIMMONS  
         ☐ SWINDELL  
         ☐ TOPPING



**RESOLUTION  
DESIGNATION OF APPLICANT'S AGENT**

North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) Hyde County	Disaster Number: Tropical Storm Michael HMGP
---	---

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):  
North Carolina Department of Crime Control and Public Safety

Applicant's Fiscal Year (FY) Start  
Month: July Day: 1

Applicant's Federal Employer's Identification Number  
56 - 6000308

Applicant's Federal Information Processing Standards (FIPS) Number  
- 37095 -

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Kris Cahoon Noble	Agent's Name Corrinne Gibbs
Organization Hyde County Government	Organization Hyde County Government
Official Position County Manager	Official Position Finance Officer
Mailing Address 30 Oyster Creek Road, PO Box 188	Mailing Address 30 Oyster Creek Road, PO Box 188
City ,State, Zip Swan Quarter, NC 27885	City ,State, Zip Swan Quarter, NC 27885
Daytime Telephone 252-926-4400, Extension 4178	Daytime Telephone 252-926-4192
Facsimile Number 252-926-3701	Facsimile Number 252-926-3701
Pager or Cellular Number 252-542-0802	Pager or Cellular Number 252-945-0710

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Earl Pugh, Jr., Chairman	Name Lois Stotesberry
Name and Title	Official Position Clerk to the Board of Commissioners
Name and Title	Daytime Telephone 252-926-4187

**CERTIFICATION**

I, \_\_\_\_\_, (Name) duly appointed and \_\_\_\_\_ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of \_\_\_\_\_ (Organization) on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Rev. 06/02

## Human Resources Dept. Report – October 2019

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Enrolled one full-time employee
- Generated the Human Resources employee newsletter
- Advertised for the employment postings
- Generated one new FMLA report
- Compiled and completed the Annual NC School of Government Salary Survey
- Assisted Tax Office with tax invoices mailing project
- Assisted with phone calls concerning Hurricane Dorian
- Generated payroll related files for DSS audit
- Compiled and completed the EEO-4 Report

Respectively submitted,

*Tammy Blake*

Health Department Monthly Summary Report – August 2019		
CLINICAL SERVICES	Current Month	Year To Date
Family Planning	22	40
Maternal Health	11	27
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine	79	156
BCCCP	4	9
Immunizations	16	26
Seasonal Flu Shots/Flu Mists		
Adults	0	0
Children	0	0
STD Treatments	7	8
Communicable Disease Cases/Investigations	1	1
TB Treatments (Latent) & Skin Tests	1	2
Child Health (Wellness)	25	43
Child Health (Sick Care)	18	23
Rabies Treatments/Investigations**	2	2
Dental Varnishing	2	4
Lab Services	125	190
<b>WIC (Women, Infant &amp; Child Nutrition Assistance)</b>		
WIC – Mainland		
Certifications	3	11
Mid-Certification Assessments	3	6
Pick-ups	5	14
Vendor Trainings		
WIC – Ocracoke (Quarterly)		
Certifications		
Mid-Certification Assessments		
Pick-ups		
Vendor Trainings		
<b>PREGNANCY/EARLY CHILDHOOD SERVICES</b>		
<b>Pregnancy Care Management (for healthy pregnancies and births)</b>		
Current Case Load	9	////////////////
Contacts this Month		////////////////
Attempts (No Contact)		////////////////
<b>Care Coordination for Children (for healthy children 0-5 years)</b>		
Current Case Load	7	////////////////
Contacts this Month		////////////////
Attempts (No Contact)		////////////////
<b>BEHAVIOR HEALTH AND SUBSTANCE ABUSE SERVICES</b>		
<b>Behavior Health Services</b>		
Licensed Clinical Counselor visits	15	30
Psychiatrist Visits	2	5
<b>Substance Abuse Services</b>		
Educational Programs in the Community	2	////////////////
Navigated Services	3	////////////////
Media Events	2	////////////////
Needle Exchange Pick Ups	0	////////////////
Narcan dispensed	2	////////////////

<b>FOREIGN INTERPRETER/OUTREACH WORKER</b>		
Outreach programs		
Home visits:	0	////////////////////
Phone calls:	16	////////////////////
Letters sent:	2	////////////////////
Patients served in clinic:	27	////////////////////
Community work:	1	////////////////////
Request for transportation:	1	////////////////////
Other: Ocracoke E.H.; NNO; Focus Groups; Matt Seafood		////////////////////
<b>ENVIRONMENTAL HEALTH</b>		
<b>Food and Lodging</b>		
F&L Inspections	5	9
F&L Visits	3	3
F&L Pre-Opening Visits		
F&L Permits Issued	1	1
F&L Permits Suspended		
F&L Suspensions Lifted		
F&L Complaint Investigations	1	2
F&L Consults	12	17
General Sanitation		
Vector Control		
Animal Control		
Health Education		
<b>On-Site Wastewater</b>		
Sites Visited/Evaluated	1	31
Improvement Permits Issued		1
Construction Authorizations		1
Other Authorizations		4
Consultative Contacts	2	83
Operation Permits Issued		4
Migrant Housing Inspections		
<b>On-Site Wells</b>		
Well Site Evaluated		1
Grouting Inspections		
Well Site Construction Visits		
Well Construction Permits Issued		1
Well Certificate of Completion		1
Bacteriological Samples Collected		1
Other Sample Collected		
Well Consultative Contacts		9



# North Carolina Senior Center Alliance



## NEWS FROM AROUND THE STATE

- ♦ John Robert Kernodle Senior Activities Center is keeping things popping in Burlington! They offer trips, various activities, health based initiatives, wellness programs, outdoor recreation, cognitive/intellectual classes, insurance information and much, much more! To see everything going on in September and October 2019 you can view their newsletter by visiting their website at: [www.burlingtonnc.gov/seniors](http://www.burlingtonnc.gov/seniors)
- ♦ Benson Center for Active aging got their indoor Craft & Yard sale...sold! Great job on gathering and selling such an eclectic treasure trove!
- ♦ Elizabeth City/Pasquotank County Senior Center is making friends!! The good kind! You know the ones that have loads of fresh produce AND participate in the Seniors Farmers Market Nutrition Program...that's right, "Painted Turtle", the vendor that stands out above the rest!
- ♦ Hyde County has heart...proven by the *Letters of Encouragement* program started by simply caring. Letters or greeting cards are sent to a suggested list of recipients randomly throughout the year. The writs full of inspiration, motivation and love are composed by seniors to the socially isolated residents of the vast County of Hyde, Adults and children, alike are surprises and filled with warmth when they find one of these nuggets in their mailbox. Hyde County is "humaning" quite well!
- ♦ Good things are simmering in Iredell County! Kudos to the South Iredell Senior Center for offering a wealth of opportunities for their seniors to voice their opinions and concerns regarding the future of the Center and the new War Memorial/Liberty Park project. It is always important to be all inclusive as well as open minded when discussing one's opinions. South Iredell has welcomed the Mayor in each month to speak to the seniors and also encouraged seniors to attend the bi-monthly Town Board of Commissioners meetings to gather all of the information they can to form educated input and formulate a plan. Way to go South Iredell!!
- ♦ Dare County Senior Center (DCC) will be hosting a 10th Anniversary Celebration on Tuesday, October 3, 2019 starting at 4 p.m. If you find yourself in Manteo, be sure to stop by the DCC for a party!

Want to toot your horn?? Send your Center information to [katherine.irby@darenc.com](mailto:katherine.irby@darenc.com) before **December 31, 2019 at 5 PM** in order to be included in the Winter 2020 edition.  
Late submissions will not be accepted.

## Hyde County Press Release: Lake Mattamuskeet Watershed Planning Grant Awarded

1 message

Hyde County, North Carolina <dshumate@hydecourtync.gov>  
 Reply-To: dshumate@hydecourtync.gov  
 To: lstotesberry@hydecourtync.gov

Mon, Sep 30, 2019 at 10:42 AM



Hyde County, NC

Press Release: September 30, 2019  
 10:30am

Donnie Shumate  
 Public Information Officer  
[dshumate@hydecourtync.gov](mailto:dshumate@hydecourtync.gov)  
 (252) 542-0083

FOR IMMEDIATE RELEASE

### Funding Awarded to Develop Engineered Plans for Active Water Management within the Lake Mattamuskeet Watershed

A \$158,000 planning grant was awarded to Hyde County from the North Carolina Clean Water Management Trust Fund on Friday, Sep. 13 in Raleigh. The funding will enable Hyde County to advance the next steps of their recently approved Lake Mattamuskeet Watershed Restoration Plan.

With the funding, Hyde will contract with the North Carolina Coastal Federation, a 501(c)(3) conservation non-profit, and an engineering firm. The team will provide professional services to continue public engagement and complete engineering and design work to develop active water management within the Lake Mattamuskeet watershed.

"Hyde County is extremely honored to have been chosen by the CWMTF for funding," says Daniel Brinn, water and flood control coordinator for Hyde County. "This award will not only forward our goals of a better, healthier Lake Mattamuskeet in the future, it validates the time and effort invested by all our committed partners up to this point."

The scope of work specifically focuses on completing the engineering and design work necessary to permit a future project. It is anticipated that the engineered project will involve redirecting water that is currently discharged to the lake and instead routing it through restored wetlands. The engineering work will balance both improvements to water quality within the lake and reductions in flooding throughout the watershed.

Another outcome of the project will be the completion of a watershed-scale hydrologic and hydraulic model. This model will refine the current understanding of the amount of water within the watershed that needs to be managed and how it moves given the landscape features. This model will serve as a valuable tool for evaluating numerous other projects and policies identified in the Lake Mattamuskeet Watershed Restoration Plan.

Hyde County, U.S. Fish & Wildlife Service, and N.C. Wildlife Resources Commission partnered with the federation and community members to develop the watershed restoration plan designed to clean up Lake Mattamuskeet, which was approved by the N.C. Department of Environmental Quality on Aug. 7.

The plan sets out a blueprint for addressing water quality and flooding issues that affect the lake and surrounding lands. The initial priority actions of the watershed restoration plan concentrate on establishing active water-level management capabilities throughout the watershed. This includes creating a formal body that provides management authority in the County, such as a service district, to oversee water management within the watershed in close coordination with the Mattamuskeet National Wildlife Refuge. Engineering studies will identify and evaluate designs to divert water to existing or restored wetlands, where nutrients and sediment can be

absorbed before sheetflowing towards a water body.

The watershed restoration plan and information about the planning process can be found at [nccoast.org/lakemattamuskeet](http://nccoast.org/lakemattamuskeet). This web page is updated regularly as the plan progresses.

Interested community members can also offer comments and sign up for email updates and notifications about future public meetings on the web page. Questions about the watershed restoration plan can be directed to Michael Flynn, coastal advocate for the federation's northeast office in Wanchese, at [michaelf@nccoast.org](mailto:michaelf@nccoast.org) or 252-473-1607.

##

Hyde County, North Carolina, 30 Oyster Creek Road, PO Box 188, Swan  
Quarter, NC 27885

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